

**BRIHANMUMBAI MUNICIPAL CORPORATION**  
Minutes of Meeting

**Subject:-**Work of removal, shifting, up-gradation and installation of office data utilities at various BMC Establishments.

**Bid No.:**2024\_MCGM\_1098686\_1

With reference to above subject, a pre-bid meeting was held in the chamber of Dy. Ch.E.(M&E) City on 07.10.2024 at Municipal Work Shop, Grant Road.

Following BMC Officers were present

<b>Sr. No</b>	<b>Name of the Officer</b>	<b>Designation</b>
1.	Shri Anil Jambhore	Dy. Ch.Engg.(M&E) City
2.	Shri. AmalMohite	E.E.Mech(South)
3.	Shri. MahendraKamble	A.E.Engg (Wards)

And the same was attended by the by the following prospective bidders.

<b>Sr.No</b>	<b>Name of the Representative</b>	<b>Name of the company</b>
1.	Shri.Vishal Ghag	M/s SwastikEnterprises
2.	Shri.SudhakarGurav	M/s Vishal Electricals
3.	ShriSunil Shirvandeekar	M/s D.P.Enterprises
4.	Shri. TejasNikam	M/s GSN Associates
5.	Shri. RooshabhSanghvi	M/s Ajanta Innovative Solutions LLP
6.	Shri. SandipMohite	M/s Asmi Enterprises
7.	Shri.KhushalPatil	M/s Naman In-store (India) Limited
8.	Shri.KinjalDoshi	M/s Ameer Enterprise

The Queries/Suggestions raised by the bidders in the Pre-bid meeting and email received, the clarified are as below:-

Sr. No	Page no/Clause no./Detail of Bid document	Pre-Bid Query/Suggestion	Amendment/Clarification
1	Refer Pg. No. 05 In terms of the 2 stage system of e-tendering, a Bidder will be required to deposit, along with its Bid, an Earnest Money Deposit of Rs.5,50,000.00 (Rupees Five Lakhs Forty Three Thousand only)	i)Can EMD exemption for MSME registered vendors be allowed. ii)Requesting you to accept the EMD in the form of Bank FD/KisanVikasPatra	No Change, as per SBD
2	Refer Pg. No. 9, point no. 1.1 & Refer Pg. No. 23, point no. 1.1 Technical Capacity : The tenderer(s) in their own name should have satisfactorily executed the work of similar nature in BMC/Semi Govt/Govt & Public Sector Organizations during last seven (7) years ending last day of month previous to the one in which bids are invited as a prime Contractor (or as a nominated sub-Contractor, where the subcontract had involved similar nature of work as described in the scope of works in this bid document, provided further that all other qualification criteria are satisfied)	We are also designing, providing and installing our various products through authorised dealer network. When the authorised dealer participates in any tenders with our authorisation and concludes the contract on our behalf, he gets the performance and similar work experience in his name, where in as principal OEM our brand name is also mentioned in the work completion certificate. So, in that case we as OEM hold the same/similar experience of execution the said work as executed by our authorised dealer and hence request the same to be considered for us, which will allow and enable OEM like us to participate directly in Govt/Semi Govt and other Govt body tenders. For considering the experience of authorised dealer and the same being applicable to his OEM for participation and qualifying in the tender, is acceptable in Central Purchase Department (CPD) BMC which is also one of the major department of BMC for executing several works.	Read as The tenderer(s) in their own name should have satisfactorily executed the work of similar nature in BMC /Semi Govt/Govt & Public Sector Organizations during last seven (7) years ending last day of month previous to the one in which bids are invited as a prime Contractor (or as a nominated sub-Contractor, where the subcontract had involved similar nature of work as described in the scope of works in this bid document, provided further that all other qualification criteria are satisfied). In case if tenderer is OEM, the experience of their authorised dealer / distributor is accepted.( Documentary proof of OEM name on performance certificate of authorised dealer / distributor is compulsory)
3	Refer Pg. No. 41 The Defect Liability Period (DLP) for the work is 02 Years.	We want your good selves to consider the DLP period for subject work as 1 year.	No Change, as per SBD
4	Refer Pg. No. 45 Legal + Stationary Charges: (As per applicable circular)	Is legal and stationery charges are compulsory for MSME registered vendors.	No Change, as per SBD (Yes, legal and stationery charges are compulsory for MSME registered vendors)

5	Refer Pg. No. 69 Payments	i) Payment 90% to be released against supply & balance on completion. ii) Can payment 50% be allowed on factory inspection and approval of material at OEM site and balance 40% on delivery and 10% during installation in phase Manner.	No Change, as per SBD
6	Refer Pg. No. 104 Accordingly, tenderer shall pay testing charges Rs.71,390/- including 10% administrative charges in DD/pay order at CFC in any ward. For the payment of testing charges, the copy of the challan shall be obtained from this office.	Can the testing charges be reduced from Rs.71390/- by 50%.	No Change, as per SBD
7	Refer Pg. No. 108 Penalty @ 1% per week or part thereof subject to maximum limit of 10% of value work not carried out in time is to be deducted from the supplier's bills and as per GCC conditions therein.	Can the penalty clause be reduced to maximum limit up to 5%	No Change, as per SBD
<b>Additional points</b>			
8	Are there any restrictions on the hours during which work can be conducted at the various locations.	It depends upon the user departments requirement urgencies.	
9	Who will be supervising authorities from BMC to support and complete the project.	Engineering staff will be the supervising authority from central agency to support and complete the project.	
10	Is performance guarantee applicable in the tender.	Not applicable for this tender	
11	Can the requirement of technical and financial capacity be reduced to allow for a broader range of participants.	No Change, as per SBD	
12	Is there a scope of executing the work over and above the Schedule of Quantity mentioned in the tender.	Kindly refer section 7 (Scope of Work) pg. no. 49, point no. 5	
13	Will there be any provision for escalation in price in response to market fluctuations while execution of work.	No, price quoted in financial bid will be final	
14	If we do not have the required annual turnover as per the tender criteria can the bid be accepted.	No Change, as per SBD	
15	Can the material be delivered centrally and distributed by your department at each	As per tender conditions the material shall be delivered, and	

	location, we shall install it individually.	installed at the locations mentioned in SBD by successful bidder only.
16	Bank solvency can it be submitted post opening of Packet - C.	No Change, as per SBD
17	Price escalation would it be allowed as the raw material market is highly volatile and highly demand based.	No Change, as per SBD
18	For similar experience we request you to kindly allow the similar experience of our OEM and the same to be applicable to their authorized dealers.	No Change, as per SBD
19	For tender post qualifying/similar experience we urge to accept similar experience of 9 years instead of 7 years qualifying/similar experience to be allowed.	No Change, as per SBD
20	For tender post qualifying/similar experience we urge to accept private parties post qualifying/similar experience to be allowed.	No Change, as per SBD
21	For site survey also we request you to allow one of your representatives to accompany our team for visit.	During site survey the concern BMC staff from the user department will give the information.
22	Any space for storing material and equipment be provided.	Yes, space for storing material and equipment will be provided at site.
23	Is there any provision for advance payment?	No Change, as per SBD
24	Is there any flexibility in the timeline extension, especially for delays due to unforeseen circumstances such as site clearance, etc.?	Yes, the time line is extended if there is delay due to unforeseen circumstances.
25	Do we have to produce proof for site visit with acknowledgment of concerned person?	No.
26	Is it mandatory to submit samples pre and post testing?	No Change, as per SBD (Yes, it is mandatory to submit samples pre and post testing)
27	Insurance for the subject work can be allowed to be removed from any insurance agencies.	No Change, as per SBD

All other tender condition and technical specification of tender shall remain same and bidder shall submit all document of technical specification with tender, otherwise they will be treated as non-responsive.

The specifications given in the SBD are basic requirement of BMC and vendors are free to provide higher or better specifications.

All other accessories / works which are not included in BOQ but are necessary for satisfactory commissioning of the system are deemed to be included in contractor's offer.

Sd/-  
Asst.EngrElect.(Wards)

Sd/-  
E.E.Mech(South)

Sd/-  
Dy.Ch.E.(M&E)City